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Meet 3

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Notes on DD/S Staff Meeting - 5/22

Colonel White reported the following:

1. The Budget Bureau is studying USIA budget cuts and their impact on programs. The Bureau proposes a meeting of agencies ~~for~~ related interests to see if any essential programs can be picked up and carried on by other agencies. DD/S has agreed to such a meeting but told Mr. Macy of Budget that the Agency will resist picking up additional activities. *having*

2. DD/S mentioned to DCI the names suggested for [] DCI didn't like any of them very much and gave the list to [] telling him to hold it for 30 days--so it remains [] for another month.

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3. An annual report is being prepared for the Killian Committee. The IG will assemble the report with [] assisting. Any office is likely to be called on for help. [] will contact us if he needs anything. No time limit was mentioned.

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4. The IG is also undertaking two surveys: (1) a survey of all Agency publications to determine the current need for them. [] will do this one. (2) a survey which will concern TDY travel by Headquarters personnel.

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5. After clearance with the Bureau of the Budget, the DCI has decided that work can go ahead on a number of building projects, including the []

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6. DD/S discussed with DCI [] qualification for a language award and explained why no ceremony was desirable at this time. DCI agreed and suggested that a ceremony might be held when ten have qualified, or alternatively, that there might be an award ceremony as part of the 10th anniversary celebration. The question is still open.

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7. The DD/S reported that CIA budget was reported favorably by the House Committee without change and that the outlook appears favorable.

8. The next dry-run presentations will be by Logistics on 29 May and Personnel on 5 June.

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Other items:

1. Colonel Edwards reported briefly on the work of the committee for the 10th anniversary celebration. Among other things, they are considering getting a large hall, perhaps Constitution Hall and assembling Agency personnel by component groups for a series of meetings with the DCI. It seems definitely decided that certificates will be awarded to all people with ten years' service in the Agency; and, that the President will be asked to lay the cornerstone of the new building. It has been suggested, too, that the DCI have a large reception ~~to~~ which most of the dignitaries around town will be asked.

2. I was asked a good many questions about the Management Program for Federal Executives to be held at the University of Chicago this summer. Colonel White asked all offices to take an active interest in this Program and stated that he personally ^{has} nominated one person for each session. [redacted]

has these nominations; I do not know yet who they are.

3. Gates Lloyd reported very briefly on the highlights of his trip to [redacted] which he had just returned this morning and will give a more detailed report at the meeting next week.

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5/23/57

NOTES FOR DTR

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1. Supplement to paragraph 3 of DD/S Staff Meeting minutes re report for Killian Committee-- [] told [] this morning that the report for the Killian Committee may not exceed 50 pages of which 12 pages will be reserved for the DD/S as a whole. [] must have for Colonel White by 5 June a short narrative statement concerning each DD/S component. Our deadline to [] is 3 June. A short statement is wanted concerning: (a) OTR accomplishments during the period 1 November 1956 - 1 May 1957, and (b) new programs developed or planned during this period to take place during the next six months. Our statement must be brief, in narrative form, and should run very little over one page. A meeting of office representatives was called by [] for tomorrow afternoon. [] will attend vice [] and I discussed possible coverage of the report and will recommend a few specific items when [] brings back any further statement of requirements.

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2. I interviewed [] this morning as a possible replacement for Bernice. She seems to be extremely well qualified on all counts and is interested in the job. I told her that she was one of several considerations and that the final decision would be made very soon. I also explained to Mae that her name is on the list for consideration along with several others and that a final decision will be made when all possibilities have been explored.

R. B. F.